

Republic of the Philippines  
BACOLOD WATER DISTRICT  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the Bacolod Water District in the CSC website:

GENALIN A. AMANTIAD

(HRMO)

Date: August 6, 2021

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Clerk-Processor B	13	6	16200	Completion of two years studies in college	None Required	None Required	Career Service (Subprofessional) First Level Eligibility	n/a	Bacolod Water District Office
2	Utility Worker A	16	3	13572	Must be able to read and write	None Required	None Required	None Required	n/a	Bacolod Water District Office

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than August 16, 2021.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

**GENALIN A. AMANTIAD**  
Cashier A/HRMO Designate  
Poblacion, Bacolod, Lanao Del Norte  
[bacwdldn@yahoo.com](mailto:bacwdldn@yahoo.com)

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**

This office highly encourages all interested and qualified applicants to submit their application letter to the BWD's HRM Section. There shall be no discrimination in the selection of employees on account of age, sex, sexual orientation and gender identity, civil status, disability, religion, ethnicity or political affiliation. The Bacolod Water District recognizes and guarantees the equal employment opportunity principle.